Car Rental Agreement

A vehicle rental contract for owners, rental companies and drivers

Agreement date: _____ **Effective date:** _____

Complete the vehicle, driver, insurance, fee, mileage, inspection, and return information before releasing the vehicle. Attach photographs and copies of required insurance or license records where appropriate.

1. PARTIES

Vehicle owner / rental company legal name: _____
Business address and contact: _____

Renter / primary driver legal name: _____
Address, phone and email: _____

2. KEY DETAILS

Vehicle make, model, year and color: _____

Registration / plate number and VIN: _____

Odometer at handover and fuel level: _____

Pickup date, time and location: _____

Return date, time and location: _____

Rental rate, currency and payment schedule: _____

Deposit, mileage allowance and excess rate: _____

Authorized additional drivers: _____

3. RENTAL GRANT AND TERM

The Owner rents the vehicle identified above to the Renter for the stated rental period. The vehicle remains the Owner's property. The Renter must return it at the agreed time and location unless an extension is approved in writing.

Any extension, early return, or change of pickup or return location must be approved by the Owner. Additional time or location charges will be calculated as follows: _____.

4. CHARGES, DEPOSIT AND PAYMENT

The Renter will pay the rental rate and disclosed charges listed above. Additional charges may include taxes, delivery, tolls, parking, cleaning, late return, fuel replacement, roadside assistance, or optional equipment, as itemized here: _____.

The security deposit will be held and applied only to unpaid rental charges, damage, missing equipment, or other amounts permitted by law and this Agreement. The Owner will provide an itemized accounting and return any remaining balance within _____ days, subject to applicable law.

5. AUTHORIZED DRIVERS AND PERMITTED USE

Only the Renter and additional drivers expressly listed above may operate the vehicle, and each must hold a valid license for the vehicle class and comply with age and insurance requirements.

The vehicle may be used for: _____. It may not be used for racing, towing, commercial passenger or goods transport, unlawful activity, off-road driving, sub-rental, or travel outside the approved area without written consent.

6. MILEAGE, FUEL AND TOLLS

The included mileage is _____ per _____. Excess mileage is charged at _____ per mile/kilometer. If unlimited mileage applies, state “unlimited” here: _____.

The vehicle is supplied with fuel/charge level recorded above and must be returned at this level unless a refueling option is selected. Fuel or charging charges will be calculated using: _____. Tolls, parking tickets, traffic penalties, and administrative fees attributable to the rental period are the Renter’s responsibility to the extent permitted by law.

7. CONDITION, CARE AND MAINTENANCE

The parties will inspect the vehicle at pickup and return. Existing damage, photographs, accessories, warning lights, and visible defects must be recorded in an attached vehicle condition report.

The Renter will use reasonable care, secure the vehicle, use the correct fuel or charging equipment, and promptly report mechanical problems, warning lights, accidents, theft, or damage. The Renter must not authorize repairs without the Owner’s approval except where urgent action is reasonably necessary for safety.

8. INSURANCE, ACCIDENTS AND LIABILITY

Insurance provider, policy number, coverage limits, deductible, exclusions, and any optional protection selected: _____. The Renter must verify that all authorized drivers and intended uses are covered before driving.

Following an accident, theft, or damage, the Renter will notify emergency services where appropriate, the Owner, and the insurer promptly; obtain available third-party details; preserve evidence; and cooperate with claims handling. Responsibility for loss, deductibles, and uninsured damage will be determined by the policy, this Agreement, and applicable law.

9. BREAKDOWN, ROADSIDE HELP AND VEHICLE RECOVERY

Roadside assistance contact: _____. If the vehicle becomes unsafe or inoperable, the Renter will stop using it and follow the Owner’s instructions. Towing and replacement vehicle arrangements are: _____.

The Owner may recover the vehicle where the rental has ended, the Renter materially breaches this Agreement, or recovery is otherwise lawful. Recovery must not involve unlawful entry, threats, or other prohibited conduct.

10. RETURN AND LATE RETURN

The Renter will return the vehicle with all keys, documents, accessories, and equipment in the condition recorded at pickup, ordinary wear excepted. Return inspection will record odometer, fuel or charge level, new damage, cleanliness, and missing items.

Late return fees, grace period, cleaning charges, and procedures for unreturned vehicles are: _____. The Owner will not impose undisclosed or unlawful charges.

11. CANCELLATION, DEFAULT AND DISPUTES

Cancellation terms and any refund or no-show charge: _____. A material breach may result in termination and lawful recovery of the vehicle, subject to applicable consumer and property laws.

Disputes will first be discussed in good faith. If unresolved, the agreed lawful process is _____. Governing law and venue: _____. Changes must be in writing and signed by both parties.

SIGNATURES

By signing below, each party confirms that they have read this Agreement, understand its terms, and agree to be bound by it to the extent permitted by applicable law.

PARTY 1	PARTY 2
Name: _____	Name: _____
Signature: _____	Signature: _____
Date: _____	Date: _____
Witness (if required): _____	Witness (if required): _____
Signature: _____	Signature: _____

Template notice: This sample is provided for general informational use. It is not legal advice and has not been reviewed for the laws of your jurisdiction. Laws and mandatory terms vary by location and transaction. Have a qualified local lawyer review and adapt it before use, especially for regulated, high-value, employment, lending, property, or construction matters.